

STANDING ORDER INSTRUCTION

To the Manager : BARCLAYS Bank
 Bank Address : S HIGH STREET
 TOYTOWN
 ESSEX CM15 1AB

Please pay to the Parochial Church Council of St. Paul's, Harlow Town Centre with St. Mary's, Little Parndon at the NatWest Bank, P.O Box 27, 12 The Rows, Harlow, Essex CM20 1DA :

Account name : PCC St. Paul's Church Main Account
 Account Number : 60517018
 Sort Code : 60-10-05

The sum of FIFTY pounds [amount in words] on the 1st day of each month starting from 1 JULY 2013 [date of first payment] and debit my account with each payment when made, until further notice.

Amount (in figures)	£ <u>50</u> . <u>00</u>							
My account Name :	<u>JOHN SMITH</u>							
My account number :	<u>6</u>	<u>3</u>	<u>5</u>	<u>1</u>	<u>8</u>	<u>1</u>	<u>2</u>	<u>3</u>
My sort code :	<u>2</u>	<u>0</u>	<u>-</u>	<u>3</u>	<u>6</u>	<u>-</u>	<u>5</u>	<u>4</u>

Signed..... John Smith Date..... 10 May 2013

How to complete your standing order instruction:

Write the name of your own bank (LloydsTSB, Midland, etc.), its address and post code

Note: The Parish is a registered charity number 1142836

Fill in the amount you want to pay each month, in words, the day of the month you want the payment to be made (eg. to fall after you receive your income), the date (day, month and year) when you want the payments to start,

the amount in figures,

the name of your account (as it appears on your cheque book), your account number (8 figures, eg. from your cheque book) your sort code (6 figures, also written on your cheques).

Sign and date the form, and send it to your bank.

Victor Knight, PCC Treasurer